

**REGULAR MEETING
OF THE SAN PEDRO VALLEY HOSPITAL DISTRICT,
HELD JANUARY 29, 2025
AT 9:00AM**

PRESENT:	JOSE CHAVEZ	MEMBER, CHAIRMAN
	CARMEN KREBS (via Phone)	MEMBER, VICE-CHAIRPERSON
	ANGEL DE LA TORRE (via Phone)	MEMBER
	SABRINA PRIDHAM	MEMBER
	KIMBERLY GUILLIAMS	SECRETARY

ABSENT:	RONALD DESMARAIS	MEMBER
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ALSO PRESENT:	GARY KARTCHNER
	MARK NELLIS

CHAIRMAN CHAVEZ OPENED THE MEETING AT 9:07AM

MINUTES OF THE PREVIOUS MEETING:

Mrs. Pridham moved to approve the December 4, 2024, regular meeting minutes as submitted.
Second by Mr. De La Torre. Motion passed.

TREASURER'S REPORT:

Ms. Guilliams submitted the Treasurer's Report from December 2024. The current account balance as of yesterday is \$266,582.44.

WARRANTS AND CORRESPONDENCE:

Ms. Guilliams said the only upcoming warrants that will be due are for the audit and the secretary salary.

NEW BUSINESS:

A. 23/24 Audit – Ms. Guilliams submitted the 23/24 Auditor's Report and Financial Statement. There were no areas of concern, and the financial statement matched the annual report. Motion by Mr. De La Torre to approve the 23/24 financial audit as submitted. Second by Mrs. Krebs. Motion carried.

B. 23/24 Annual Report – Ms. Guilliams submitted the 23/24 annual report. She said the numbers match the audit. Motion by Mrs. Krebs to approve as submitted. Second by Mrs. Pridham. Motion carried.

C. M&O – Mr. Nellis said that no M&O is requested for January.

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D. CEO Report – Mr. Kartchner stated that patient census is way up in the ED. We broke the all-time monthly record and the all-time record for December. January is on track for the same high volume as December. The inpatient numbers are also holding steady. Mr. Kartchner said that all the leadership positions at Northern Cochise Community Hospital have been except for CEO, which has not been posted yet.

E. Director of Finance Report – Mr. Nellis reviewed the December financials. He reviewed patient statistics, the balance sheet, and the income statement. The hospital is in a strong position financially. He said there is \$650,000 in capital projects planned for 2025, which include parking lot and roof repairs, hospital modifications, new lab equipment, IT servers, and signs for the outpatient clinics.

OLD BUSINESS:

None.

CALL TO AUDIENCE:

None.

CALL TO BOARD:

None.

ADJOURNMENT:

The meeting was adjourned at 9:42AM. The next regular meeting will be held in the Saguaro Room on February 26, 2025, at 9AM.

Signed: _____

Jose S. Olvera

Dated: _____

2-26-25